



Aggie Honor System Office

An Aggie does not lie, cheat or steal, or tolerate those who do.

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I Suspect a Student Cheated... Now What Do I Do?

[Why Involve AHSO](#)

Working with the Aggie Honor System Office protects you as a faculty member, provides a resource for assistance in adjudicating the situation, and helps address the problems inherent in repeat offenders. Click [HERE](#) to get more information on these roles

[Recognizing Types of Academic Misconduct](#)

There are several different categories that different acts of academic misconduct can fall into. Click [HERE](#) to see the different categories and examples of acts that constitute a violation of the Aggie Honor Code.

[Gathering Evidence of the Violation](#)

Due process requires that an allegation of academic misconduct be based on evidence and facts, not opinions. Click [HERE](#) for guidance on the evidence that you need to have at hand when initiating the process.

[Deciding Whether to Handle Autonomously or Refer to Honor Council](#)

There are a number of factors that go into an instructor's decision of whether to handle a violation autonomously by meeting with the student, assigning the sanction, and simply putting a violation on file with AHSO or to refer to entire matter to the Honor Council. Click [HERE](#) to find materials to assist you in this decision.

[Determining an Appropriate Sanction](#)

Assigning a sanction can be one of the more challenging parts of the process. This section reviews typical sanctions available to instructors and explains what factors should be taken into account in assigning the sanction. Click [HERE](#) for more information

[Tips for Meeting with the Student](#)

Communicating with a student about an academic misconduct event can be difficult and stressful for both the student and the instructor. Click [HERE](#) to get additional information on how to engage in this dialogue.

[Filing a Violation Report with AHSO](#)

The form to report a violation to the Aggie Honor System Office is online. It requires you to authenticate using your NetID and have some specific information at hand. Click [HERE](#) for more information on what to expect when completing the form.

[Student Appeal of an Autonomously Handled Case](#)

It is possible that a student may disagree with your assessment of the situation and appeal either the violation or the sanction. The rules on appeals are very specific. Click [HERE](#) to see the four legitimate bases for appeal and the process for the appeal to be accepted or rejected.

[Understanding the Investigation Process](#)

If the case has gone to the honor council, either through a referral or an autonomous appeal, the office will conduct a fact finding investigation prior to the Hearing process. Click [HERE](#) to learn what to expect during an investigation.

[What to Expect in a Hearing](#)

An Honor Council Hearing is an academic process where evidence is put forth before a panel of faculty and student Honor Council members to allow them to make a decision on whether there was sufficient proof of an academic misconduct violation having occurred and if so, to assign an appropriate sanction. Because of the implications, a hearing can be an uncomfortable event for the student and the instructor. Click [HERE](#) to learn what to expect during a hearing.

[Academic Misconduct Descriptions](#)
[File a Violation](#)
[File an Appeal](#)
[Violation Flow Chart](#)
[Contact Us](#)